

Union County Law Library Resources Board Minutes

July 22, 2019

Attending: Stephen Badenhop, Law Library Chair; Bob Parrott, Law Library Trustee; Perry Parsons, Law Library Trustee; Rick Rodger, Law Library Trustee; Tina Owens-Ruff, Law Library Trustee; Cassandra Kampfer, Law Librarian

Chair Badenhop called the meeting to order at 4:00 p.m. at the Union County Law Library.

The minutes from the last meeting on April 22, 2019 were reviewed. Rick Rodger moved to approve the minutes; Perry Parsons seconded. Motion approved.

April - June bills were reviewed. Stephen Badenhop motioned to approve bills, Perry Parsons seconded. The motion was approved.

New business presented to the board, Thomson Reuters West Law LMA book renewal was discussed. After cutting multiple title from previous contract the new West LMA contract monthly charges will be \$2,258. Stephen Badenhop motioned to approve the new West Law Contract. Rick Rodger seconded. Motion approved.

Law Librarian presented facts regarding Union County becoming a notary testing site. Due to requirements from Ohio Secretary of State and limited staff it was suggested that Union County Law Library not pursue becoming an official notary testing site at this time. If things change in the future the option can be discussed again. Perry Parsons motioned to suspend Law Library as testing site. Rick Rodgers seconded. Motion approved.

Notary renewal date cut off for Union County was discussed it was decided the official cut off date for renewals would be September 4. Information will be updated online, a sign will be posted at the door, and county department heads will be notified of the renewal cut off date.

Having Mike Rucker cover the Law Library during the Law Librarians maternity leave was discussed he will stay full time hours through the notary testing and renewal cutoff date, and it will be determined after if his hours will be cut back.

All current business concluded, Stephen Badenhop made a motion to adjourn; Perry Parsons seconded. Motion passed, and the meeting was adjourned.

The next meeting is scheduled tentatively for October.